



2016 Presidential/Baltimore City Reporting Schedule

The 2016 Reporting Schedule for Presidential/Baltimore City election designated political committees is listed below. Please note that the beginning transaction date for all reports is the day after the ending transaction date of the prior report. If the committee is new, the beginning transaction date is the date the committee formed. **Please note reporting due dates are subject to change due to new state legislation.**

Report	Due Date	Transaction Beginning Date	Transaction Ending Date
- 2016 Annual Report	01/20/2016	All Transactions from the day following the ending transaction period from the last report	01/13/2016
- Pre-Primary Report 1	03/22/2016	01/14/2016	03/15/2016
- Pre-Primary Report 2	04/15/2016	03/16/2016	04/10/2016
- Pre-General Report 1	08/30/2016	04/11/2016	08/23/2016
- Ballot Issue Report	10/14/2016	01/14/2016	10/09/2016
- Pre-General Report 2	10/28/2016	08/24/2016 ¹	10/23/2016
- Post-General Report	11/22/2016	10/24/2016	11/15/2016
- 2017 Annual Report	01/18/2017	11/16/2016 ²	01/11/2017

The State Board of Elections (SBE) sends a *Pre Report Notice* before each report is due. This notice is only sent if our system indicates that your entity owes the report. If you receive a *Pre Report Notice* that you feel is in error, please immediately contact this office for assistance. Fees will be assessed for campaign finance reports received late. The maximum late fee is \$500 per report.

Delivery Requirements:

MD CRIS	Using any Internet browser, log in at www.campaignfinance.maryland.gov . You can file your campaign finance report up to 11:59pm on the due date. An email will be sent to you verifying the submission of the report.
Mailed	If mailed, the report must either arrive at the State Board on or before the due date, or must be timely postmarked. Acceptable proof of timely mailing includes: (1) a United States Postal Service postmark or receipt; (2) a timely private meter postmark (provided the report was received by this office within 3 days of the due date); or (3) a timely receipt from a private carrier (provided the report was received by this office within 3 days of the due date).
In Person	The report may be delivered in person to the State Board. To be timely, delivery must be no later than the close of business on the due date.

¹ Ballot Issue Committees will use October 10, 2016 as the transaction beginning date.

² If your committee did not participate in the 2016 Presidential/Baltimore City Election then beginning transaction date will be January 14, 2016